

Tammy Bird
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CAREER SUMMARY

Accomplished hands-on educator and trainer with years of progressive leadership experience. Recognized for team and individual leadership, fair and equitable problem solving, intervention, inclusion, and communication skills used to manage, create and deliver training and education to students and faculty in face-to-face, synchronous, and asynchronous learning environments.

EDUCATION

EdD, Leadership, Policy and Adult & Higher Ed (May 2012). North Carolina State University.

Successful dissertation defense completed February 6, 2012. GPA 4.0

M.A. in English (December 1998). Old Dominion University. Areas of Emphasis: Professional Writing and Literature. GPA: 3.94

B.A. in English, Summa Cum Laude (May 1997). Old Dominion University. Areas of Emphasis: Literature and Women's Studies. GPA: 3.96

EMPLOYMENT

Durham Technical Community College, Durham, NC **AUG 2013 – Present**

Instructor and master tutor

- Create a safe learning space for all students in all semesters. In 2020, both classrooms and tutoring spaces transitioned from face-to-face to online, where I was part of the team that helped others learn the new environment and to create engaging opportunities for learning.
- Lead courses in digital rhetoric, literature, and research and composition.
- Foster critical thinking in both face-to-face and online formats.

Johnston Community College, Smithfield, NC

MAY 2018 – JAN 2020

Faculty/Department Chair

- Sustained a successful team environment of technological, academic and professional excellence for students, faculty and administrative staff while meeting key educational and financial performance targets.
- Created meeting agendas and led meeting discussions for retention and engagement strategies across programs.
- Built curriculum and schedules for up to 50 full and part-time faculty members per semester.
- Provided leadership for the academic team responsible for researching and providing recommendations for a virtual college. Acted as representative for all meetings to discuss next steps, cost incurred, and potential for growth based on research and analysis for the virtual college over five years.
- Confirmed all complaints or concerns of the educational staff and students were clearly identified and appropriately resolved.
- Taught English composition, research, women writers, fiction writing, literature, and technology and society as needed.

Strayer University, Herndon, VA

JUN 2003 – APR 2013

Faculty/Dean/Director/Associate Vice President

Held various and progressively demanding teaching, supervisory and administrative positions over a ten-year period.

- Leader in online innovations at a time when education was learning how to maneuver in a space with virtually based teams and faculty. Strived to always maintain the brand's reputation for excellence and increased educational success by cultivating a strong team of educators, recruiting talented staff, and delivering consistent and comprehensive training based on the current best practices.
- Established new policies and defined operational procedures for divisions including IT support, online tutoring and mentoring, conflict resolution, quality assurance, online schedulers, and online faculty and administrative staff.
- Oversaw 200+ faculty and staff across a massive online platform, initiating organizational changes and process improvements to reenergize teams and renew focus on student engagement and outcomes.

- Served as the spokesperson for student needs in projects, meetings, and conferences, and worked to guarantee that all complaints or concerns of the educational staff and students were clearly identified and appropriately resolved.
- Taught at all levels. Courses included Student Success and Career Development, Education and Leadership, Digital Rhetoric, Literature, and Basic and Advanced Composition.

ECPI College of Technology, Virginia Beach, VA

May 1998 – June 2003

Online Education Academic Coordinator, College Wide/General Education Department Head, Virginia Beach Campus/Instructor, Virginia Beach Campus and Online

- Created and sustained an effective environment of academic and professional excellence for students and faculty while meeting key educational performance targets.
- Recognized as a thought leader, pioneer, and key support for training in online course delivery, online performance evaluation, and online professional development.
- Created and held sensitivity training seminars and retention seminars for faculty assigned to teach face-to-face and online.
- Established policies and defined operational procedures across 11 campuses for the new online division.
- Taught at all levels. Courses included Study Skills, Freshman Composition, Advanced Composition, Literature, Critical Thinking, Technical Writing, and Critical Theory.

EDITING/PRESENTATIONS/PUBLICATIONS

Presentation. “Alice Walker: The Confinement and Death of She Who Will Not Conform.” Far West Popular Culture Association. Las Vegas, Nevada. February 2-4, 1998.

Presentation. “Teachers and Technology: Baby Steps into the Twenty-first Century.” TCC Technology Fair. Va. Beach, Virginia. January 27-29, 1999.

Presentation. “Teaching Hybrid Courses in a Face-To -Face Environment.” Teaching Online in Higher Education. School of Arts and Sciences, Indiana University Purdue University Fort Wayne, Fort Wayne, Indiana. November 9, 1999.

Presentation. “Rethinking the Box: Waking Our Students Up to The Demands Of Today’s World.” Syllabus 2000 Conference. Boston, MA. December 1, 2001.

Publication. Essay, Phyllis Gotlieb. 7th edition of Contemporary Novelists (St. James Press). October 2000.

Publication. Essay, Audrey Thomas. 7th edition of Contemporary Novelists (St. James Press). October 2000.

Publication. "Rethinking The Box." Link Magazine. Career College Association. Fall 2000.

Publication. "Timed Connection." Surviving Ophelia: Mothers Share Their Wisdom in Navigating the Tumultuous Teenage Years. Editor, C. Dellasega (Perseus). September 2001.

Publication. "Somebody's Greta." Faculty Senate News. Strayer University Publication. Spring/Summer 2004.

Publication. Co-Author. "Usable E-Learning: A Conceptual Model for Evaluation and Design." 11th International Conference on Human-Computer Interaction. Las Vegas, Nevada, July 2005.

Publication. "Dear Esperanza." The One: Falling in Love Forever Anthology. Editor, E. Hodge. Sapphire Books Publishing, 2016.

Publication. "Swirling Shades of Right and Wrong." Privilege Through the Looking-Glass: A Text-Reader on Status Characteristics in Daily Life. Editor, P. Leavy. Sense Publishers. 2017.

Publication. Novel. *Sandman*. Flashpoint Publishing, December 2018.

Publication. Novel. *Book of Promises*. Flashpoint Publishing, May 2020.

Research Assistant. From August 1996 until May 1997 I worked under the guidance of Dr. Diane Davis, LinguaMOO Administrator, implementing the use of virtual based communication into the English classroom.

Research Assistant. New Learning Project, 2005-2006. National Community College Hispanic Council Leadership Fellows Program.

Creator and Editor. Nu's News, August 1996 to August 1997. Designed and managed the monthly newsletter covering the concerns of English honor students.

Creator and Contributor. Women's Studies Web Page. Old Dominion University. These pages were designed to provide a friendly network among those who share interests in research and publication about women's studies.

Creator, Editor, and Contributor. Spring Forest News, June 2003 to January 2007. Design and manage the monthly newsletter covering the concerns of Strayer University students.

ACADEMIC/COMMUNITY SERVICE

Fund-raiser. The Steve Schalchlin AIDS Benefit. Old Dominion University, November 2, 1996. Garnered funding from area businesses and foundations.

Organizer. Sixth Annual English Graduate Student Conference: Crossing Disciplines, Identity, Nation, and Academic Culture. Old Dominion University, February 28, 1998. Developed theme, distributed call for papers, judged submissions, coordinated schedule, and arranged keynote speaker for regional conference involving 35 colleges and universities.

Junior Research Ethics Fellow. The Research and Professional Ethics Program, NC State University, 2004-2006.

National Community College Hispanic Council Leadership Fellows Program New Learning Project. Assisted Dr. C. Wiessner in her research for a study that examined the new learning that occurred in a professional development program for participants who aspire to the community college presidency, 2008-2009.

Community Tutor. Held group tutoring sessions for middle school and high school students struggling in English. 2009-2012.

Golden Crown Literary Society Judge. Served as a reader and judge for the 2014, 2015, 2016, 2017, and 2018 award years.

Co-organizer of World of Words Conference. A conference created to introduce community college students to the voices of local writers in various genres. 2019.

Advocate. Voice for the rights of children with disabilities and for other marginalized groups. Ongoing.

Director of Education. Served as the Director of Education for the Golden Crown Literary Society. 2021. Ongoing.

Manager, Writing Academy 2. Golden Crown Literary Society. 2022. Ongoing.
